# Daily site log

Banksman

Site name or address | Date | Completed by | Sheet no.

## Weather

☐ Dry ☐ Rain ☐ Wind ☐ Frost or snow ☐ Hot

Morning

Afternoon

Time lost to weather (hours and reason)

## Labour on site

(tick D for daywork or P for price work)

| Name | Trade or company | Start | Finish | Hours | D / P |
|---|---|---|---|---|---|
| | | | | | |
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## Work completed

(be specific: plot, room, elevation, floor)

## Materials and deliveries

| Item and supplier | Qty | Issue |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

## Plant and equipment

| Item | On or off hire | Issue |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

## Visitors and inspections

| Name and company | Reason | Time |
|---|---|---|
| | | |
| | | |
| | | |

## Instructions and variations

| Requested by | Change | Confirmed in writing |
|---|---|---|
| | | |
| | | |
| | | |

## Delays and issues

## Accidents and near misses

☐ None ☐ Accident ☐ Near miss ☐ Dangerous occurrence

Details, and where the full report is kept

## Photos taken

What was photographed, when, and where the photos are saved

Site manager name | Signature | Time

Free to use and share. If you share it online, please link to banksman.app

Done with paper? Try the free demo at banksman.app